

令和2年7月22日

共通教育に係る学生・教職員の皆さんへ

理事（総括・大学改革・附属病院担当）・副学長
国際基幹教育院長 大竹茂樹

今後の対面講義、対面試験の実施に向けて

金沢大学では、新型コロナウイルス感染症対策を慎重に実施してきたところですが、学生とその同居者に感染者が発生したことは誠に残念です。

第2クォーターの後半に対面講義ならびに対面試験が多く予定されており、今後より一層の感染防止対策を行うため、下記の対策を取ります。学生・教職員の皆さんは、これらの対策を確実に実施し、感染防止に努めて下さい。

1. 体調不良時には登学を自粛すること。
欠席の場合、基幹教育学務係 (stgaku@adm.kanazawa-u.ac.jp) に連絡すること。
学生については、欠席扱いしないことを教員に依頼します。
対面試験の場合は再試験を依頼します（レポート等に変更も可）。
教職員は「特別休暇」となります。
教員は後日遠隔講義等による代替措置を考慮して下さい。
2. 過去2週間の間に流行地域を訪問・滞在したことがある場合は登学を自粛すること。
（流行地域への不要不急の旅行・出張は自粛となっています）
届出、欠席や再試験の取り扱い等は上記と同じ。
3. 教員は、対面講義、対面試験開始前に学生の健康状態を必ず確認する。
体調不良の学生には、帰宅し自宅療養を要請する。
基幹教育学務係に該当学生を報告する。
この場合も欠席扱いとしない。
対面試験の場合は再試験を行う（レポート等に変更も可）。

4. 学生・教職員は健康状態・行動記録（添付）を必ず作成し、保存すること。感染が発生した場合の追跡調査のため、行動記録の提出を求めることがある。
- 体調不良あるいは感染の恐れのある行動記録を提出すれば、期末試験を受けられなかった者は再試験対象者とする。
- 再試験対象者は、期末試験最終日から2週間感染流行地域への訪問・滞在をしていないことを前提に、再試験の受験を認める。（再試験日は、最終日8月18日から2週間後9月1日を予定）

以上

添付資料

- ・ 健康状態・行動記録

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To students, faculty and staff

Shigeki Otake

Vice-president, and Dean of the Institute

Current policies concerning face-to-face classes and examinations

We at Kanazawa University are carefully implementing the measures against the spread of the new coronavirus. However, it's quite regretful that an infection incident has occurred among our student(s) and their co-habitors.

I understand that many classes are going to have face-to-face interactions or examinations around the end of the 2nd quarter. To take stricter measures against the possible spread of the virus, students, faculty, and all staff should take the following measures:

1. Refrain from coming to campus if you feel unwell.
 - If you decide not to come to campus, contact the Gakumu Office at stgaku@adm.kanazawa-u.ac.jp.
 - Students who cannot attend for this reason will not be considered as officially absent. Such students are requested to contact their instructor and follow his/her directions.
 - Full-time instructors that are absent for this reason should follow procedures for taking special leave.

- For students who cannot attend ordinary classes for this reason, instructors are requested to provide an alternative way to achieve the learning objectives of the scheduled class.

- If students are absent from the final examination for this reason, a follow-up examination or alternative assignment will be offered.

2. Refrain from coming to campus if you have visited or stayed in regions where the corona virus infection has spread within the past 2 weeks.

- For the regions which the university has designated as highly infectious endemic areas, see the university website. As requested, do not to take any business trips or unnecessary travel to such areas.

- The same policy mentioned above in section (1) shall apply to cases of absence for this reason.

3. Instructors must check the health conditions for all the students before the class or the examination starts.

- If instructors find students to be unwell, they should tell the student to return home, and report their name to the Gakumu Office.

- As in other cases, instructors should not count the situation as an official absence.

- If it is on the day of an examination, instructors should prepare a follow-up examination on a different day or assign a report as a substitution to the exam.

4. All instructors and students must maintain a log of their health and daily activities in the attached Behavioral Record Form (attached to this) and keep it available for submission if requested.

- The university may mandate both instructors and students to submit the forms, if an on-campus infection occurs.

- Those who are not allowed to take the final examination due to health conditions or concerning issues found in their behavioral record will be eligible for the follow-up examination on a different day.

- Those who are eligible for the follow-up examination may take it, provided that they haven't visited or stayed in the highly infectious endemic regions within 2 weeks from the last day of the examination week. (The follow-up examination is set for September 1st, which is two weeks after the last day of the examination week.)