

**Announcement of Fixed-Term Project-Based Faculty Position
Institute of Liberal Arts and Science,
Kanazawa University**

The Institute of Liberal Arts and Science, Kanazawa University invites applications for a fixed-term project-based faculty position (Tokunin faculty position) as associate professor or assistant professor.

1. Open Position: One fixed-term project-based associate professor or assistant professor

2. Affiliation: The Institute of Liberal Arts and Science (Faculty of Foreign Language Studies)

3. Main Duties:

- 1) Teaching English language classes in the liberal arts curriculum (TOEIC Preparation courses, English for Academic Purposes courses, etc.)
- 2) Designing/planning and coordinating English language classes in the liberal arts curriculum
- 3) Developing English language courses and English language teaching materials in the liberal arts curriculum
- 4) Doing joint research on English language education within the Faculty of Foreign Language Studies
- 5) Undertaking such administrative and other duties as the heads of the institute and the faculty deem necessary

4. Academic Fields:

English Language Education, English Linguistics, Literature and Culture of English-speaking Countries and Regions, or other related fields.

(Successful candidate will be assigned to a collaborative research group working on “Establishment of an effective English educational program based on data-driven research methods.”)

5. Qualifications:

Applicants should have:

1) A doctoral degree (Equivalent qualifications will also be considered.)

* Master's degree holders can be considered as a candidate for assistant professor.

2) Experience in English language education, and the ability to teach in English

3) Research and educational interests in the areas of English language test (TOEIC, TOEFL, IELTS, EIKEN, etc.) and/or English for Academic Purposes, and an ability to work collaboratively to carry out research and educational activities as a member of a team.

4) Adequate command of Japanese to communicate with faculty and administrative staff as well as students to carry out duties within the institute.

* It will be required of the successful candidate to reside in Kanazawa or in the surrounding areas after employment.

6. Period of Employment:

Three years from April 1, 2021 (This is a post created by the Top Global University Project Grant.)

7. Salary and Benefits:

Salary and benefits will be as specified in the Kanazawa University's regulations. For details of the employment of project-based faculty members, see the university's website:

<https://www.kanazawa-u.ac.jp/kiteishu/act/frame/frame110000116.htm>

Position and salary are commensurate with the candidate's academic and job experiences.

8. Application Documents:

1) Curriculum vitae with a recent photograph (free format)

* Please start the academic history section with the high school graduation. Please include the applicant's scores/results of English (and Japanese) tests, if any.

2) List of educational and research achievements including details of any competitive research funds the applicant has received (free format)

* If the list includes different types of publication, please divide them into sections for books, academic papers, conference papers/proceedings, teaching materials, and others.

3) One main work/achievement such as a book, published paper, teaching material, etc. with its summary/abstract

* Candidates may be asked to submit additional materials if necessary.

- 4) An essay on the applicant's experiences in English language education and future aspirations at Kanazawa University (1 page of A4 size paper, free format)
- 5) Two reference persons' contact details including their names, affiliations, official positions, contact addresses, phone numbers and email addresses

9. Application Deadline:

Application documents must arrive no later than October 30, 2020.

10. Application Method

Please send all the documents by registered mail to:

Kana OYABU (Professor)
Head of the Faculty of Foreign Language Studies
The Institute of Liberal Arts and Sciences
Kanazawa University
Kakuma-machi, Kanazawa, Ishikawa 920-1192, Japan

The application pack should be marked "Job Application (English TOKUNIN faculty)" in red on the envelope.

The submitted documents will not be returned.

11. Selection Process:

After the first screening based on the application documents, short-listed candidates will be called for an interview and a teaching demonstration in English.

Please note that travel and accommodation expenses for the interview and teaching demonstration will not be reimbursed.

12. Contact Person:

Professor Kana OYABU
E-mail: oyabu@staff.kanazawa-u.ac.jp

13. Additional Information:

- 1) English courses offered by the Institute of Liberal Arts and Science have common, standardized syllabi. For further information, please see the following website:

<https://eduweb.sta.kanazawa-u.ac.jp/portal/Public/Syllabus/SearchMain.aspx>

For "Faculty" please choose "Studies in Liberal Arts and Science."
For "Department" please choose "GS Language Courses."

2) Kanazawa University promotes a gender-equal society proactively. For further details, see the university's website at:

<http://cdl.w3.kanazawa-u.ac.jp/index.html>

* Application documents are only used for this selection, and disposed after the selection with a careful consideration to protect the candidates' private information.