

**Announcement
of
Tenure-track Faculty Positions
Institute of Liberal Arts and Science,
Kanazawa University**

The Institute of Liberal Arts and Science, Kanazawa University invites applications for a tenure-track faculty position as assistant professorship.

1. Number of position: One assistant professor (tenure-track)

2. Affiliation: Faculty of Foreign Language Studies at the Institute of Liberal Arts and Science

3. Fields of specialization: English education, linguistics, cultural studies of English-speaking regions, or related fields

4. Main Duties:

- 1) Teaching English language classes focused on English for Academic Purposes or preparation for English language standardized tests, such as TOEIC, TOEFL, and IELTS, in the liberal arts curriculum
- 2) Designing/planning and coordinating English language classes in the liberal arts curriculum
- 3) Developing teaching materials for English language classes in the liberal arts curriculum
- 4) Pursuing research agendas in own academic fields
- 5) Taking part in administrative work and institutional projects
- 6) Undertaking such other duties as the head of the institute may deem necessary

5. Status of position : full-time employment as an assistant professor with a five-year contract

6. Qualifications:

Applicants should have:

- 1) A doctoral degree or equivalent qualifications in the academic fields specified in Item 3. Candidates who have successfully completed all the requirements of a doctoral program at the time of application are eligible to apply. Incidentally, candidates with a doctoral degree are more preferable.
- 2) Experience and confident ability to teach in English
- 3) Research interests and abilities in the areas of foreign language education that relate to "English for Academic Purposes" and "English standardized test preparation," as well as a cooperative attitude towards collaboration with other faculty in the organization.

7. Commencement of Employment: April 1, 2017

8. Application Documents:

- 1) Curriculum vitae, including the following:
 - a) Educational background from high school to highest degree achieved, including the year and month of the start and end of education
 - b) Employment history, including the year and month of the start and end of

- employment
- c) The names and locations of institutions and periods of time related to experience in English education, including any experience in studying overseas
 - d) The scores and date of any English standardized tests, or results from standardized tests of other languages if applicable
- 2) List of educational and research achievements including details of any competitive research funds the applicant has so far received
 - 3) One offprint or copy of the candidate's major research achievement, such as books, published articles, teaching materials, etc. and its summary/abstract
 - * Candidates may be asked to submit additional materials.
 - 4) A description of the applicant's research interests and achievements, including future research plans at Kanazawa University (1 page of A4 size paper)
 - 5) An essay on the applicant's experiences in foreign language education and future aspirations at Kanazawa University (1 page of A4 size paper)
 - 6) Two reference persons' contact details, including their names, affiliations, official positions, contact addresses, phone numbers, and email addresses

9. Application Deadline: December 26, 2016

Application documents must arrive no later than December 26, 2016.

10. Application addressed to:

Please send all the documents by registered mail to:

Shigeyasu Sawada Ph. D
Director of the Faculty of Foreign Language Studies, Institute of Liberal Arts and Science at Kanazawa University
Kakuma-machi, Kanazawa, Ishikawa 920-1192, Japan

The application documents should be marked "Job Application (Assistant Professor)" in red on the front of the envelope.

Please note that documents, including books/articles that are submitted, will not be returned.

11. Selection Process:

After the first screening based on the application documents, short-listed candidates will be called for an interview and a teaching demonstration in English.

Kanazawa University cannot provide funding for travel and accommodation expenses for the interview and teaching demonstration.

12. Contact Person:

Shigeyasu Sawada Ph. D
Director of the Faculty of Foreign Language Studies, Institute of Liberal Arts and Science at Kanazawa University
E-mail: sysawada@staff.kanazawa-u.ac.jp
Fax: +81 76 264 5993

13. Additional Information:

(1) The term of tenure-track, henceforth referred to as the TT term, is set for five years at the time of employment. The candidate will be promoted or converted to adequate tenured status, based on the results of the tenure review on education/research achievements, which is to be implemented during the TT term.

(2) In the review specified in (1), evaluation will be conducted, based on the following items:

- a) Education: performance in and commitment to classes, and contribution to curriculum management.
- b) Research: publication of books and academic articles, and evidence of the ability to acquire external funding, such as Kaken.
- c) Others: work and engagement in the management and administration at the Institute of Liberal Arts and Science or at Kanazawa University, contribution to various projects planned by the Institute of Liberal Arts and Science or Kanazawa University

(3) For the salary and benefits after getting the tenured position as well as during the TT term, the Rules of Kanazawa University Faculty and Staff Salary shall apply. For further information, see the following URL (in Japanese):

<http://www.kanazawa-u.ac.jp/university/administration/regulation/rules/>

(4) In addition to the normal research fund, a certain amount of incentive grant will be provided during the TT term.

(5) For further details on the Tenure-track Employment at Kanazawa University, see the following URL (in Japanese):

<http://www.kanazawa-u.ac.jp/wp-content/uploads/2015/06/tenure.pdf>

(6) Kanazawa University actively promotes a gender-equal workplace. For details, see the following URL (in Japanese):

<http://cdl.w3.kanazawa-u.ac.jp/index.html>

**While this announcement is made in both Japanese and English, the original Japanese version shall be relied upon in instances of possible discrepancy or divergent interpretation with that of the English version.*